



## ACADEMIC PLANNING CALENDAR 2024-2025

**(E) = Evaluation (P) = Promotion (S) = Sabbatical (T) = Tenure**

**June 2024**

June 7 Summer Pre-Session classes end  
 June 14 (E) Chair will meet with the Dean for a review of the Chair's assessment of each faculty member of the department (second Friday in June)

7	June 10	First Summer Session and Nine-Week Session 6	19-20	New faculty orientation
		August 16		Adjunct Faculty PSCF due to payroll for 9/13/2
		August 21		University Convocation
		August 21		Faculty retreat
		August 22		Full Faculty meeting (9:00-11:00am); continen
		August 30		(T) Faculty candidates for tenure must have pac (copy of statement to Dean)
		August 25		Final list of university-wide course offerings fo Deans
		August 30		Department Chair informs eligible faculty mem
		August 30		Department Chair shall notify eligible faculty n

<sup>rd</sup> year review

August 30 (last Friday in August)  
 August 26 (T) Faculty member standing for tenure to submit materials to DPC (last Friday in August)  
 August 26 Fall classes commence



December 9 DPC completes procedures 1-4 for 3<sup>rd</sup> year review. (by final day of fall classes)  
December 12

April 29 (S) Provost notifies faculty of deadline of September 1, 2025 for submission of sabbatical proposals for academic year 2025-2026  
April 29 Follow Thursday class schedule  
April 30 (T) Dean informs faculty who are eligible to stand for tenure in upcoming year  
April 30 (T) DPC shall be formed and have its first meeting by May 1 (by final day of spring classes)  
April 30 Classes end (f